

5. Your prices must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
6. All quotations may be typewritten and may be placed in sealed envelope marked "SUPPLY AND DELIVERY OF VARIOUS SERVICES" (RFQ No. 283-2020-ADMIN)

Signature over printed name of Canvasser

7. Quotations shall be valid for sixty (60) calendar days from the deadline of submission.
8. The delivery period for items/services shall be within thirty (30) calendar days from receipt of the **Job Order (JO)** or in the case of catering services, on the date/s specified in the Request for Quotation (RFQ). The supplier/service provider shall inform the purchaser (DENR) at least three (3) days before the date of delivery. The delivery shall be made only during working days and hours, in case of supplies/materials/equipment.
9. DELIVERY SITE for Supplies/Materials/Equipment:

Procurement
Administrative Division
Department of Environment and Natural Resources
Regional Office No. 5, Rawis, Legaspi City
10. The Department of Environment and Natural Resources reserves the right to accept or reject any quotation, and to annul the Shopping/Small Value Procurement process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/service provider. The purchaser (DENR) reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.
11. The prospective bidder shall submit the following:
 - a) Quotation Form
 - b) Technical Specification/Terms of Reference
 - c) Proof of PhilGEPS Registration
 - d) Proof of valid Mayor's Permit
 - e) Proof of DTI/SEC/CDA (in case of cooperatives) registration
 - f) Updated BIR Tax Clearance

ATTY. RONNEL C. SOPSOP
BAC Chairperson
DCV//ROS/lyn

	Day 7 – December 1, 2020	
	AM Snacks: Sotanghon guisado, ibos, buko juice	
	Lunch: Rice, pork kare-kare, fried fish, chicken tinola, banana	
	PM Snacks: Ham sandwich with fried banana (saba), orange juice	
	Day 8 – December 2, 2020	
	AM Snacks: Spaghetti, puto cheese, cucumber juice	
	Lunch: Rice, spare ribs steak, buttered snow peas with pork giniling, fish cosido with vegetables, watermelon	
	PM Snacks: Tuna casserole, bread, iced tea	
	Day 9 – December 3, 2020	
	AM Snacks: Pancit palabok, puto kutsinta, melon juice	
	Lunch: Rice, pork pochero with vegetables, fried chicken, fish steak with leaks, mango	
	PM Snacks: Clubhouse sandwich, nachos, dalandan juice	
	Day 10 – December 4, 2020	
	AM Snacks: Pancit canton guisado, fried banana, (saba), four season juice	
	Lunch: Rice, sweet & sour fish, pork spareribs sinigang, 'seafoods chopsuey, mixed fresh fruits	
	PM Snacks: Bihon guisado, turon, pineapple juice	

Concessionaire's representative signature over printed name
 Designation
 Name of Company
 Address
 Tel & Fax No.

QUOTATION FORM

RFQ No. 283-2020
PR NO. 2020-10-283-ADMIN

The Chairperson

Bids and Awards Committee
Department of Environment and Natural Resources
Regional Office No. 5
Rawis, Legaspi City

- 1) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total price)

Item No.	Description	Number of Units	Unit Price	Total Price
	Catering Services re: Learning Event on ENR Basic Course on			
	November 23-27 and 30; December 1-4, 2020			
	Day 1 – November 23, 2020	20 pax		
	AM Snacks: Bihon guisado, tuna sandwich, pineapple juice			
	Lunch: Rice, Chicken fillet ala king, fish guisado with vegetables, grilled liempo, fruits in season			
	PM Snacks: Pancit canton guisado, fried banana & juice			
	Day 2 – November 24, 2020	20 pax		
	AM Snacks: Sotanghon guisado, puto, orange juice			
	Lunch: Rice, Patatim, sinigang na hipon, spicy chicken buffalo wings, fruits in season			
	PM Snacks: Creamy carbonara, toasted bread, juice			
	Day 3 – November 25, 2020	20 pax		
	AM Snacks: Spaghetti, cheese pineapple sandwich, four season juice			
	Lunch: Rice, creamy pork with mushroom, fish steak, pork sinigang with veggies, fruits in season			
	PM Snacks: Baked macaroni with cheese puto, juice			
	Day 4 – November 26, 2020	20 pax		
	AM Snacks: Cheeseburger with banana fries, juice			
	Lunch: Rice, Burger steak, mixed veggies, fried chicken, 'crab in corn soup, fruits in season			
	PM Snacks: Bihon guisado with cheese puto, juice			
	Day 5 – November 27, 2020	20 pax		
	AM Snacks: Macaroni salad with crackers, juice			
	Lunch: Rice, Ampalaya con carne, lechon kawali, fried fish with coleslaw, egg drop soup, fruits in season			
	PM Snacks: Bihon guisado with cheese puto, juice			
	Day 6 – November 30, 2020	20 pax		
	AM Snacks: Chicken sandwich with camote fries, pink lemonade			
	Lunch: Rice, native chicken adobado with papaya, buttered shrimps, pork sinigang with vegetables, sliced pineapple			
	PM Snacks: Creamy carbonara, toasted bread, pineapple juice			

	Day 7 – December 1, 2020	20 pax		
	AM Snacks: Sotanghon guisado, ibos, buko juice			
	Lunch: Rice, pork kare-kare, fried fish, chicken tinola, banana			
	PM Snacks: Ham sandwich with fried banana (saba), orange juice			
	Day 8 – December 2, 2020	20 pax		
	AM Snacks: Spaghetti, puto cheese, cucumber juice			
	Lunch: Rice, spare ribs steak, buttered snow peas with pork giniling, fish			
	cosido with vegetables, watermelon			
	PM Snacks: Tuna casserole, bread, iced tea			
	Day 9 – December 3, 2020	20 pax		
	AM Snacks: Pancit palabok, puto kutsinta, melon juice			
	Lunch: Rice, pork pochero with vegetables, fried chicken, fish steak with			
	leaks, mango			
	PM Snacks: Clubhouse sandwich, nachos, dalanda juice			
	Day 10 – December 4, 2020	20 pax		
	AM Snacks: Pancit canton guisado, fried banana, (saba), four season juice			
	Lunch: Rice, sweet & sour fish, pork spareribs sinigang, 'seafoods chopsuey,			
	mixed fresh fruits			
	PM Snacks: Bihon guisado, turon, pineapple juice			

Signature of Supplier over printed name
Designation
Name of Company
Address
Tel & Fax No.

Signature over printed name of Canvasser