



Bids and Awards Committee  
c/o BAC Secretariat  
Department of Environment and Natural Resources  
Regional Office No.5, Rawis, Legaspi City

6. Your prices must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
7. All quotations may be typewritten and may be placed in sealed envelope marked "SUPPLY AND DELIVERY OF VARIOUS SERVICES" (RFQ No. 025-2020- CDD)

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Signature over printed name of Canvasser

8. Quotations shall be valid for sixty (60) calendar days from the deadline of submission.
9. The delivery period for items/services shall be within thirty (30) calendar days from receipt of the **Job Order (JO)** or in the case of catering services, on the date/s specified in the Request for Quotation (RFQ). The supplier/service provider shall inform the purchaser (DENR) at least three (3) days before the date of delivery. The delivery shall be made only during working days and hours, in case of supplies/materials/equipment.

9. DELIVERY SITE for Supplies/Materials/Equipment:

Procurement  
Administrative Division  
Department of Environment and Natural Resources  
Regional Office No. 5, Rawis, Legaspi City

10. The applicable rate for late deliveries/services is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.
11. The Department of Environment and Natural Resources reserves the right to accept or reject any quotation, and to annul the Shopping/Small Value Procurement process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/service provider. The purchaser (DENR) reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.
12. The prospective bidder shall submit the following:
  - a) Quotation Form
  - b) Technical Specifications
  - c) Proof of PhilGEPS Registration
  - d) Proof of valid Mayor's Permit
  - e) Proof of DTI/SEC/CDA (in case of cooperatives) registration
  - f) If the supplier has an updated legal documents (items c-f) filed with the Bids and Awards Committee (BAC), a Certificate of Accreditation issued by the BAC Secretariat may be submitted in lieu of items c-f
  - g) Updated BIR Tax Clearance issued by BIR C.O.

ENGR. EVA S. OCFEMIA, PhD, CESO IV  
BAC Chairman  
JSC/ROS/lyn

Republic of the Philippines  
Department of Environment and Natural Resources  
Regional Office No. 5, Rawis, Legaspi City  
**TECHNICAL SPECIFICATIONS**

All items listed under the purchasers' specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements may result to rejection.

Item/s	Purchaser's Specifications	Bidder's Specifications
<b>LOT I</b>	GENERAL ELECTRICAL WORKS (Construction of Concrete Pad)	
	Supply of electricity to Office Bldg. Green House, Seeder Machine, Comfort Rooms and Pumps	
	<b><i>ELECTRICAL MATERIALS:</i></b>	
	Lightning Resistor	
	Spol Insulator	
	Electrical tape	
	Post Restoration & Electrical Wire	
	<b><i>CONCRETE WORKS (Footings)</i></b>	
	Cement	
	Sand	
	Gravel	
	16mm RSB	
	Tie Wire	
	<b><i>COLUMN: INCUDING RSB LADDER</i></b>	
	Cement	
	Sand	
	Gravel	
	16mm RSB	
	10mm RSB	
	Tie Wire	
	BEAM	
	Cement	
	<b>Sand</b>	
	Gravel	
	16mm RSB	
	10mm RSB	
	Tie Wire	
	SLAB	
	Cement	
	Sand	
	Gravel	
	12mm RSB	
	Tie Wire	
	<b><i>SCAFOLDING AND FROM WORKS</i></b>	
	Plywood	
	Nails Assorted	
	Coco Lumber	
	Hacksaw Blade	
	<b>Cost of Material</b>	
	<b>Cost of Labor</b>	
	<b>Total Direct Cost</b>	

	<b>Indirect Cost</b>	
	<b>TAX</b>	
	<b>TOTAL COST</b>	

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Supplier's representative signature over printed name  
Designation  
Name of Company  
Address

Republic of the Philippines  
Department of Environment and Natural Resources  
Regional Office No. 5, Rawis, Legaspi City  
**TECHNICAL SPECIFICATIONS**

All items listed under the purchasers' specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements may result to rejection.

Item/s	Purchaser's Specifications	Bidder's Specifications
	<b>LOT II</b>	
	<i>(Repair of 1 Span Fence</i>	
	Site Preparation	
	Demolition of Works	
	<b>CONCRETE WORKS &amp; WALL FINISHING</b>	
	Cement	
	Sand	
	Gravel	
	12mm dia. X 6m. RSB	
	Tie wire #16	
	4"CHB	
	<b>TIE BEAM</b>	
	Cement	
	Sand	
	Gravel	
	10mm RSB	
	8mm RSB	
	<b>FORMWORKS ANS SCAFFOLDINGS</b>	
	¼"x 4"x 8'Ordinary Plywood	
	Coco Lumber	
	CWN – Assorted Sizes	
	Cost of Materials	
	Cost of Labor	
	Direct Cost	
	Indirect Cost	
	VAT	
	<b>TOTAL COST</b>	

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**QUOTATION FORM ATTACHMENT NO. 1**

RFQ No. 025-2020  
PR No. 2020-01-025-CDD

**The Chairperson**  
Bids and Awards Committee  
Department of Environment and Natural Resources  
Regional Office No. 5  
Rawis, Legaspi City

- 1) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total price)

Item No.	Description	Number of Units	Unit Price	Total Price
<b>LOT I</b>	<b>GENERAL ELECTRICAL WORKS (Construction of Concrete Pad)</b>			
	Supply of electricity to Office Bldg. Green House, Seeder Machine, Comfort Rooms and Pumps			
	<b>ELECTRICAL MATERIALS:</b>			
	Lightning Resistor	2 pcs		
	Spol Insulator	10 pcs		
	Electrical tape	10 rls		
	Post Restoration & Electrical Wire	4 poles		
	<b>CONCRETE WORKS (Footings)</b>			
	Cement	22 bgs		
	Sand	4 cu.m.		
	Gravel	5 cu.m.		
	16mm RSB	7 pcs		
	Tie Wire	2 mtr		
	<b>COLUMN: INCUDING RSB LADDER</b>			
	Cement	18 bgs		
	Sand	3 cu.m.		
	Gravel	4 cu.m.		
	16mm RSB	28 pcs		
	10mm RSB	25 pcs		
	Tie Wire	5 mtrs		
	<b>BEAM</b>			
	Cement	7 bgs		
	<b>Sand</b>	2 cu.m.		
	Gravel	3 cu.m.		
	16mm RSB	4 pcs		
	10mm RSB	7 pcs		
	Tie Wire	2 mtrs		
	<b>SLAB</b>			
	Cement	15 bgs		
	Sand	3 cu.m.		
	Gravel	2 cu.m.		
	12mm RSB	15 pcs		
	Tie Wire	3 mtrs		
	<b>SCAFOLDING AND FROM WORKS</b>			
	Plywood	9 pcs		
	Nails Assorted	10 klo		
	Coco Lumber	300 bd ft		
	Hacksaw Blade	7 pcs		

	<b>Cost of Material</b>			
	<b>Cost of Labor</b>			
	<b>Total Direct Cost</b>			
	<b>Indirect Cost</b>			
	<b>TAX</b>			
	<b>TOTAL COST</b>			

- 2) We undertake, if our Quotation or bid is accepted, to deliver the above goods/services within thirty (30) days delivery from receipt of **Job Order**.
- 3) We agree to abide by this Quotation/bid for a period of sixty (60) days after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods/services delivered.

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Supplier's representative signature over printed name  
Designation  
Name of Company  
Address  
Tel & Fax No.

\_\_\_\_\_  
Signature over printed name of Canvasser

**QUOTATION FORM ATTACHMENT NO. 2**

RFQ No. 025-2020  
PR No. 2020-01-025-CDD

**The Chairperson**  
Bids and Awards Committee  
Department of Environment and Natural Resources  
Regional Office No. 5  
Rawis, Legaspi City

- 5) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total price)

Item No.	Description	Number of Units	Unit Price	Total Price
	<b>LOT II</b>			
	<i>(Repair of 1 Span Fence</i>			
	Site Preparation			
	Demolition of Works	1 LS		
	<b>CONCRETE WORKS &amp; WALL FINISHING</b>			
	Cement	7 bgs		
	Sand	1cu.m.		
	Gravel	1 cu.m		
	12mm dia. X 6m. RSB	10 pcs		
	Tie wire #16	1 kgs		
	4"CHB	100 pcs		
	<b>TIE BEAM</b>			
	Cement	15 bgs		
	Sand	1 cu.m.		
	Gravel	0.5 cu.m.		
	10mm RSB	8 pcs		
	8mm RSB	3 pcs		
	<b>FORMWORKS ANS SCAFFOLDINGS</b>			
	¼"x 4'x 8' Ordinary Plywood	1 pc		
	Coco Lumber	1LS		
	CWN – Assorted Sizes	1 kgs		
	Cost of Materials	1		
	Cost of Labor			
	Direct Cost			
	Indirect Cost			
	VAT			
	<b>TOTAL COST</b>			

- 6) We undertake, if our Quotation or bid is accepted, to deliver the above goods/services within thirty (30) days delivery from receipt of **Job Order**.
- 7) We agree to abide by this Quotation/bid for a period of sixty (60) days after the dated deadline of submission specified in your RFQ.
- 8) We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods/services delivered.

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Designation  
Name of Company  
Address  
Tel & Fax No.

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Signature over printed name of Canvasser

QUOTATION FORM ATTACHMENT NO. 3

RFQ No. 025-2020  
PR No. 2020-01-025-CDD

**The Chairperson**  
Bids and Awards Committee  
Department of Environment and Natural Resources  
Regional Office No. 5  
Rawis, Legaspi City

- 9) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total price)

Item No.	Description	Number of Units	Unit Price	Total Price
	<b>LOT III</b>			
	<b><i>Repair of Seeder Machine Building</i></b>			
	DOOR			
	3 x 2 .1 Steel panel Door	2 sets		
	<b>WINDOWS</b>			
	0.5 x 0.5 Glass	2 sets		
	Cost of Materials			
	Cost of Labor			
	Direct Cost			
	Indirect Cost			
	Tax			
	<b>TOTAL Cost</b>			

- 10) We undertake, if our Quotation or bid is accepted, to deliver the above goods/services within thirty (30) days delivery from receipt of **Job Order**.
- 11) We agree to abide by this Quotation/bid for a period of sixty (60) days after the dated deadline of submission specified in your RFQ.
- 12) We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods/services delivered.

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Designation  
Name of Company  
Address

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