




REQUEST FOR QUOTATION

Date 02/22/2023
 Quotation No. 2023-02-016

Company Name _____
 Address _____

Please quote your lowest price on the item/s listed below, subject to the general terms and conditions enumerated, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **02/27/2023** in return envelope attached herewith.


LIEZL S. VALENCIANO
 BAC Chairperson

- 1 All entries must be legibly written/typewritten.
- 2 Delivery period is within the scheduled date based on the Approved Purchase Order.
- 3 Price validity shall be for a period of **Three (3) months**.
- 4 The following **SHALL** be attached upon submission of the quotation:
 - Valid and Current Mayor's/Business Permit
 - PhilGEPS Registration Number
 - Tax Identification Number/Tax Clearance
 - Notarized Omnibus Sworn Statement
- 5 *If applicable*, Bidders shall submit original Brochure showing certificate of the product being offered.
- 6 Bidders shall submit Request for Quotations in a sealed envelope.

Item No.	ITEM AND DESCRIPTION	Quantity	Unit	Unit Price	TOTAL PRICE
	<i>PR No. 2023-02-012 Dated February 16, 2023</i>				
	<i>ABC = P 70,000.00</i>				
	CATERING SERVICES FOR THE CONDUCT OF WRITESHOP/WORKSHOP FOR BITOG CAVE MANAGEMENT PLAN ON MARCH 2023 AND WORKSHOP OUTPUT PRESENTATION ON MAY 2023 AT LGU SIPOCOT FOR OFFICIAL USE OF DENR CENRO SIPOCOT				
	March and May 2023				
	AM SNACKS				
	1 Snack Meal - Mac N Cheese with Pineapple, Sandwich/Carbonara with Garlic Bread/Sotanghon Guisado with Bread, and Juice/Soda/Water	100	pax		
	LUNCH				
	2 Kinds of Dishes - (Pork/Chicken/Fish/Beef/Seafood), Vegetables, Fruits/Dessert, Juice/Soda/Water	100	pax		
	PM SNACKS				
	1 Snack Meal - Crispy Chicken Sandwich/Ham and Cheese Sandwich/Chicken Cheese Sandwich with Potato Fries/Kamote Fries and Juice/Soda/Water	100	pax		
Amount in Words				TOTAL	

Brand and Model _____ Price Validity: **Three (3) months.**
 Delivery Period _____

After having carefully read and accepted your General conditions I/we quote you on the items at price noted above.

 Printed Name/Signature

 Tel./Cell No.
 E-mail Address

 Name & Signature of Canvasser

 Date