Republic of the Philippines
Department of Environment and Natural Resources
Regional Office No. 5, Rawis, Legaspi City

REQUEST FOR QUOTATION (RFQ)
RFQ No. 313-2021-ADMIN
Date: October 26, 2021

1. The Department of Environment and Natural Resources hereinafter referred to as "the Purchaser" now requests you to submit price quotation/s on the supply and delivery of the following items based on the Approved Procurement Plan/Supplemental Plan of the ADMIN.

Item No.	Quantity	Unit	Description
			ABC = P500,000.00
			Labor and Materials: Repair of DENR Records Building (PHASE II)
			I - GENERAL REQUIREMENTS
	15	days	Equipment Rental One-Bagger Concrete Mixer
			II - TEMPORARY FACILITIES
	1	lumpsum	Bunkhouse/Warehouse
			III - REINFORCED CONCRETE WORKS
			A. Girders and beams
	46	pcs	Portland cement
	2	cu.m	Wash sand
	4	cu.m	Gravel
	92	pcs	16mm x 6Mrsb
	28	pcs	12mm x 6mRSB
	20	pcs	10mm x 6mRSB
	21	kls	#16 GI Tie wire
	6	pcs	Hacksaw blade
			B. RC Slab (@Mezzanie)
	30	pcs	Portland cement
	2	cu.m	Wash sand
	3	cu.m	Gravel
	30	pcs	16mm x 6mRSB
	60	pcs	10mm x 6mRSB
	15	kls	#16 GI Tie wire
	3	pcs	Hacksaw blade
			C. SLAB ON FILL
	74	pcs	Portland cement
	4	cu.m	Wash sand
	8	cu.m	Gravel
	80	pcs	10mm x 6mRSB
	5	kls	#16 GI Tie wire
			D. MEZZANINE FLOOR
	1	lump	Fabrication of Steel stair
		lumpsum	**IV - SCAFFOLDING & FORM WORKS**
	2	sets	**V - FENESTRATION**
	2	sets	Steel casement window
	2	sets	Awning windows
	1	sets	Panel type door with complete hardware
			VI - PLUMBING
			A. Fixtures
	1	set	Close coupled water closet with wall hung lavatory (with accessories: basin faucet, soap holder, paper holder)
	1	pc	1/2" gate valve
	1	pc	Stainless steel floor drain
	1	pc	Bathroom mirror
		lumpsum	B. Plumbing pipes and fittings
		lumpsum	Storm and Waterline (lumpsum)
		lumpsum	**VII - ELECTRICAL (Lumpsum)**
			Material Cost
			Labor Cost
			Indirect Cost

			Vat
			TOTAL PROJECT COST

2. A set of technical specifications for the above items are provided in Attachment/s # 1. All items listed under the purchasers' specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements may result to rejection.

   (i) Evaluation procedures of quotations will be conducted by the Bids and Awards Committee (BAC) in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act 9184.Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices. In evaluating the quotations, the Bids and Awards Committee, thru the Technical Working Committee (TWG), will determine the evaluated price for each proposal by adjusting the price quotation to correct any arithmetical errors as follows:

   (a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
   (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
   (c) if a Supplier refuses to accept the correction, his quotation will be rejected.

3. It is the intent of the Bids and Awards Committee (BAC) to evaluate the quotation for each item separately, and award will be made to the combination of quotations resulting in the overall highest cost per lot which shall be equal to or higher than the Approved Budget for the Contract (ABC) as stated in the RFQ. However, award shall be made on per line item basis in cases where the RFQ specifically states such. **Job Order** Contract Award will be made to the highest evaluated quotation(s) meeting purchasers' technical specifications and compliance to eligibility/accreditation requirements.

4. Quotations must be delivered at the address below not later than 8:30AM on November 02, 2021.

   Bids and Awards Committee
   c/o BAC Secretariat
   Department of Environment and Natural Resources
   Regional Office No.5, Rawis, Legaspi City

5. Your prices must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

6. All quotations may be typewritten and may be placed in sealed envelope marked "SUPPLY AND DELIVERY OF VARIOUS SERVICES" (RFQ No. 313-2021-ADMIN)

7. Quotations shall be valid for sixty (60) calendar days from the deadline of submission.

8. The delivery period for items/services shall be within thirty (30) calendar days from receipt of the **Job Order (JO)** or in the case of catering services, on the date/s specified in the Request for Quotation (RFQ). The supplier/service provider shall inform the purchaser (DENR) at least three (3) days before the date of delivery. The delivery shall be made only during working days and hours, in case of supplies/materials/equipment.

9. DELIVERY SITE for Supplies/Materials/Equipment:

   Procurement
   Administrative Division
   Department of Environment and Natural Resources
   Regional Office No. 5, Rawis, Legaspi City

10. The Department of Environment and Natural Resources reserves the right to accept or reject any quotation, and to annul the Shopping/Small Value Procurement process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/service provider. The purchaser (DENR) reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.

11. The prospective bidder shall submit the following:

a) Quotation Form
b) Technical Specification/Terms of Reference
c) Proof of PhilGEPS Registration
d) Proof of valid Mayor's Permit
e) Proof of DTI/SEC/CDA (in case of cooperatives) registration
f) Updated BIR Tax Clearance

ATTY. RONNEL C. SOPSOP, CESE
BAC Chairperson
DCV//ROS/lyn

PR No. 2021-10-313-ADMIN ATTACHMENT NO. 1
RFQ No. 313-2021

Republic of the Philippines
Department of Environment and Natural Resources
Regional Office No. 5, Rawis, Legaspi City
TECHNICAL SPECIFICATIONS

All items listed under the purchasers' specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements may result to rejection.

Item/s	Purchaser's Specifications	Bidder's Specifications
	Labor and Materials: Repair of DENR Records Building (PHASE II)	
	I - GENERAL REQUIREMENTS	
	Equipment Rental One-Bagger Concrete Mixer	
	II - TEMPORARY FACILITIES	
	Bunkhouse/Warehouse	
	III - REINFORCED CONCRETE WORKS	
	E. Girders and beams	
	Portland cement	
	Wash sand	
	Gravel	
	16mm x 6Mrsb	
	12mm x 6mRSB	
	10mm x 6mRSB	
	#16 GI Tie wire	
	Hacksaw blade	
	F. RC Slab (@Mezzanie)	
	Portland cement	
	Wash sand	
	Gravel	
	16mm x 6mRSB	
	10mm x 6mRSB	
	#16 GI Tie wire	
	Hacksaw blade	
	G. SLAB ON FILL	
	Portland cement	
	Wash sand	
	Gravel	
	10mm x 6mRSB	
	#16 GI Tie wire	
	H. MEZZANINE FLOOR	
	Fabrication of Steel stair	
	IV - SCAFFOLDING & FORM WORKS	
	V - FENESTRATION	
	Steel casement window	
	Awning windows	
	Panel type door with complete hardware	
	VI - PLUMBING	
	C. Fixtures	
	Close coupled water closet with wall hung lavatory (with accessories: basin faucet, soap holder, paper holder)	
	1/2" gate valve	
	Stainless steel floor drain	
	Bathroom mirror	
	D. Plumbing pipes and fittings	
	Storm and Waterline (lumpsum)	
	VII - ELECTRICAL (Lumpsum)	
	Material Cost	
	Labor Cost	
	Indirect Cost	
	Vat	
	TOTAL PROJECT COST	

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Concessionaire's representative signature over printed name
Designation
Name of Company
Address
Tel & Fax No.

QUOTATION FORM

RFQ No. 313-2021
PR NO. 2021-10-313-ADMIN

The Chairperson
Bids and Awards Committee
Department of Environment and Natural Resources
Regional Office No. 5
Rawis, Legaspi City

1) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total price)

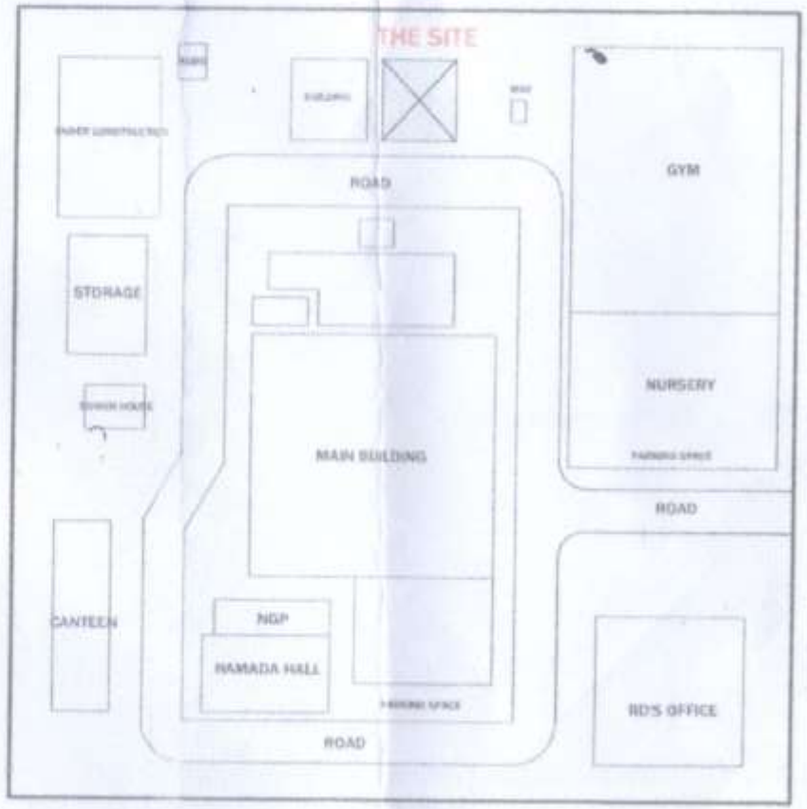
Item No.	Description	Number of Units	Unit Price	Total Price
	Labor and Materials: Repair of DENR Records Building (PHASE II)			
	I - GENERAL REQUIREMENTS			
	Equipment Rental One-Bagger Concrete Mixer			
	II - TEMPORARY FACILITIES			
	Bunkhouse/Warehouse			
	III - REINFORCED CONCRETE WORKS			
	I. Girders and beams			
	Portland cement			
	Wash sand			
	Gravel			
	16mm x 6Mrsb			
	12mm x 6mRSB			
	10mm x 6mRSB			
	#16 GI Tie wire			
	Hacksaw blade			
	J. RC Slab (@Mezzanie)			
	Portland cement			
	Wash sand			
	Gravel			
	16mm x 6mRSB			
	10mm x 6mRSB			
	#16 GI Tie wire			
	Hacksaw blade			
	K. SLAB ON FILL – 40,975.00			
	Portland cement			
	Wash sand			
	Gravel			
	10mm x 6mRSB			
	#16 GI Tie wire			
	L. MEZZANINE FLOOR			
	Fabrication of Steel stair			
	IV - SCAFFOLDING & FORM WORKS			
	V - FENESTRATION			
	Steel casement window			
	Awning windows			
	Panel type door with complete hardware			
	VI - PLUMBING			
	E. Fixtures			
	Close coupled water closet with wall hung lavatory (with accessories: basin faucet, soap holder, paper holder)			
	1/2” gate valve			
	Stainless steel floor drain			
	Bathroom mirror			
	F. Plumbing pipes and fittings			
	Storm and Waterline (lumpsum)			
	VII - ELECTRICAL (Lumpsum)			
	Material Cost			

	Labor Cost			
	Indirect Cost			
	Vat			
	TOTAL PROJECT COST			

_____
Signature of Supplier over printed name
Designation
Name of Company
Address
Tel & Fax No.

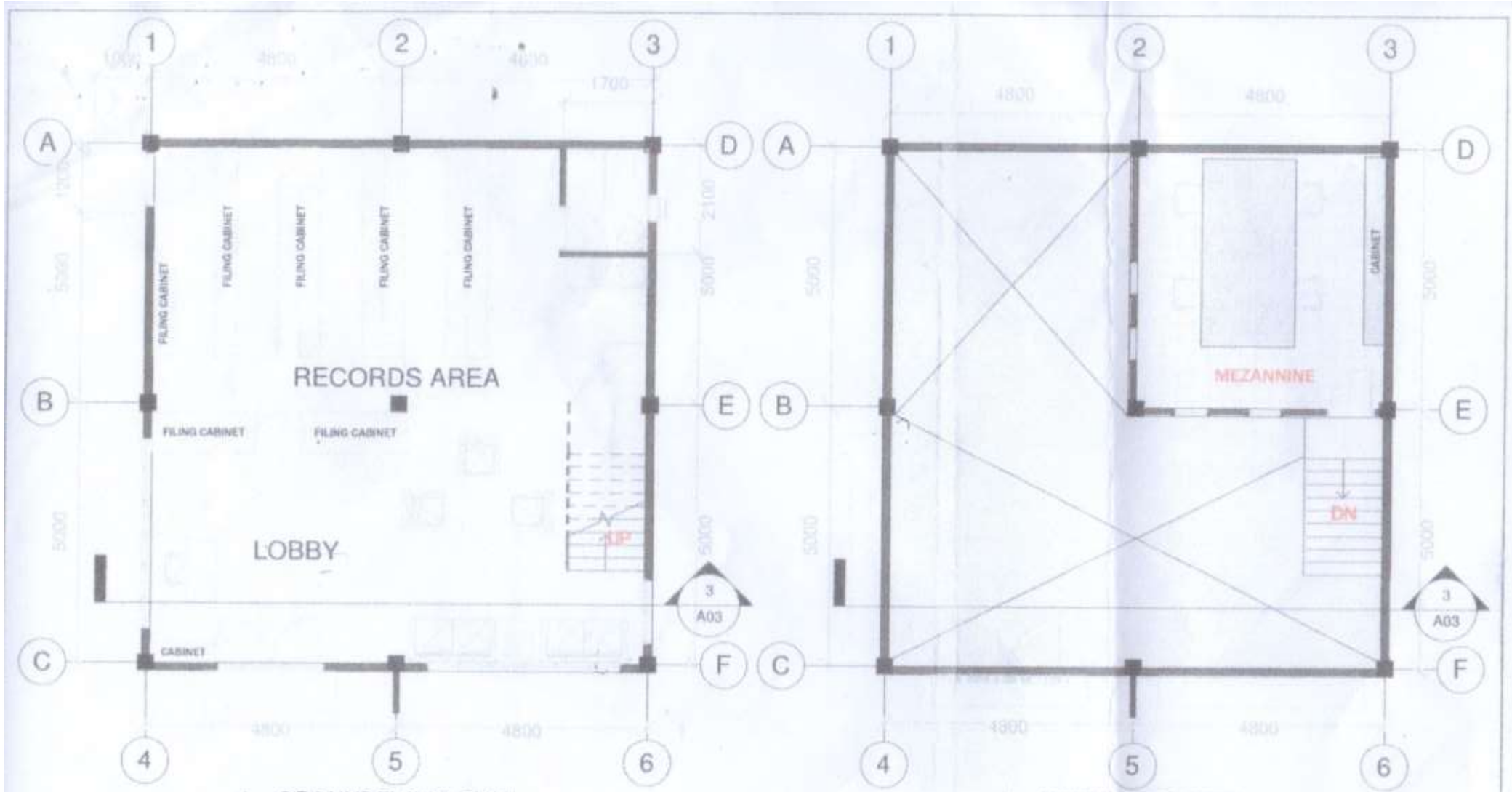
_____
Signature over printed name of Canvasser

PERSPECTIVE
1 : 100



LOCATION PLAN
1 : 100

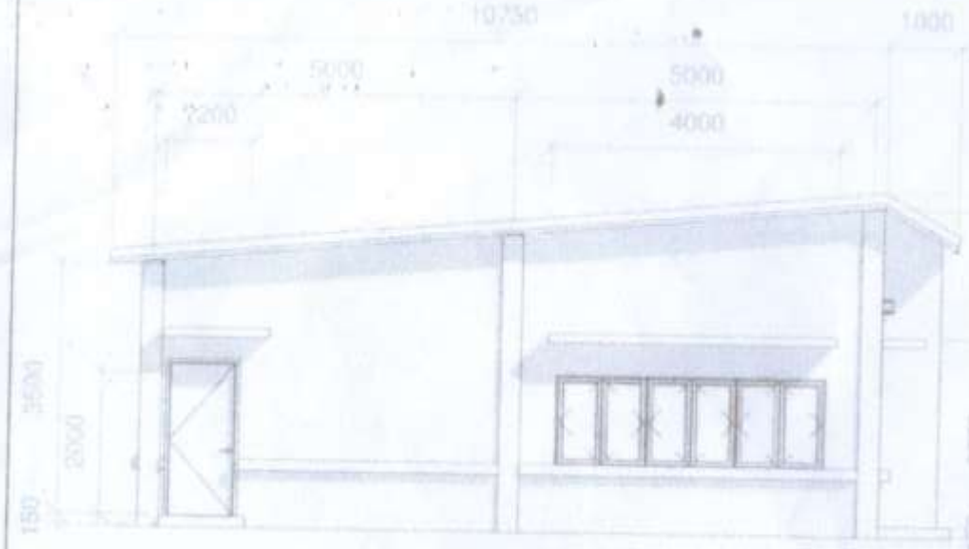
AGENCY	TITLE	PREPARED BY:	REVIEWED BY:	NOTED BY:	RECOMMENDING APPROVAL	APPROVED BY:	SHEET
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Region V, Rawis, Legazpi City	RECORDS OFFICE	AR. MA. ARLETTE MANZANADES ARCHITECT	CONCEPCION R. MORAL CHIEF, GENERAL SERVICES SECTION	[illegible] ARMM, DIVISION	[illegible] AND FOR MANAGEMENT SERVICES	[illegible] DIC, REGIONAL EXEC. DIRECTOR	A01



GROUNDFLOOR PLAN
1 : 100

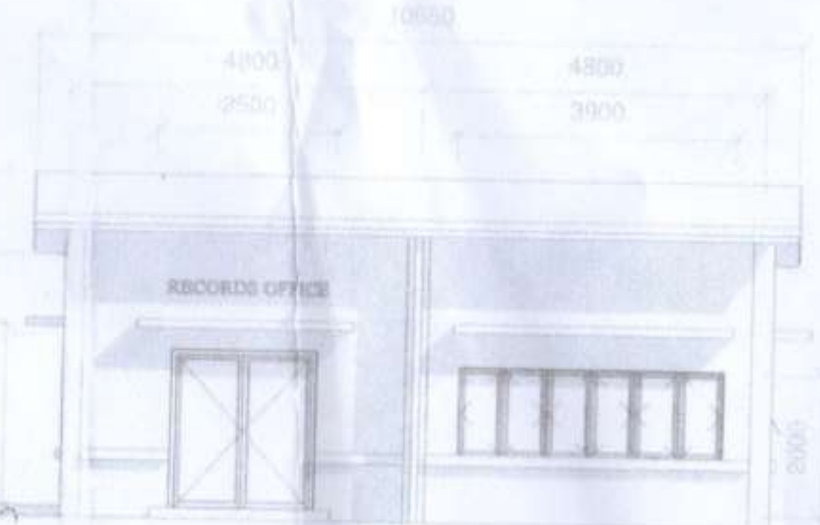
MEZANNINE LEVEL
1 : 100

AGENCY	TITLE	PREPARED BY:	REVIEWED BY:	NOTED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Region V, Rawis, Legazpi City	RECORDS OFFICE	AR. MA. ARLETTE MANSANADES ARCHITECT	CONCEPCION R. MORAL CHIEF, GENERAL SERVICES SECTION	DOLORES C. VARGAS ADMIN. DIVISION	[illegible] ADM FOR MANAGEMENT SERVICES	[illegible] OIC, REGIONAL EXEC. DIRECTOR	A02



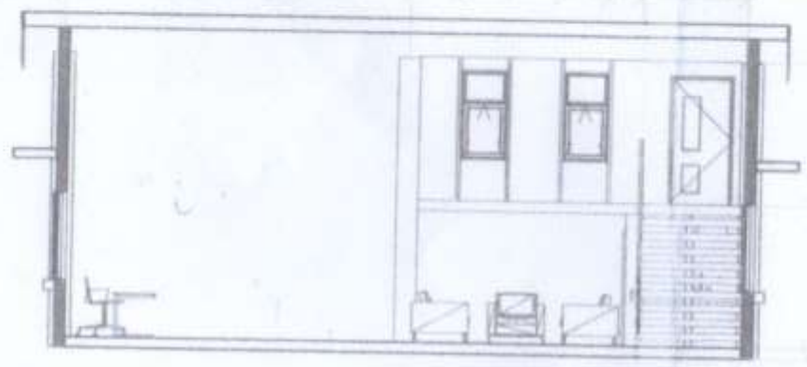
WEST ELEVATION

1 : 100



FRONT ELEVATION

1 : 100



LONGITUDINAL SECTION

1 : 100

AGENCY	TITLE	PREPARED BY:	REVIEWED BY:	NOTED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Region V, Rawis, Legaspi City	RECORDS OFFICE	AR. MA. ARLETTE MANZANARES ARCHITECT	CONCEPCION B. MORAL CHIEF, GENERAL SERVICES SECTION	[illegible] ADMIN. DIVISION	[illegible] AND FOR MANAGEMENT SERVICES	[illegible] DIV. REGIONAL EXEC. DIRECTOR	A03