

Republic of the Philippines
Department of Environment and Natural Resources
Regional Office No. 5, Rawis, Legaspi City

REQUEST FOR QUOTATION (RFQ)

RFQ No. 158-2021

Date: May 28, 2021

1. The Department of Environment and Natural Resources hereinafter referred to as “the Purchaser” now requests you to submit price quotation/s for the supply and delivery of the following items based on the Approved Procurement Plan/Supplemental Plan of the SMD.

Item No.	Quantity	Unit	Description
			ABC = P 320,000.00
			RENT
	1	unt	Drone
	2	unts	Laptop

2. A set of technical specifications for the above items are provided in Attachment/s # 1. All items listed under the purchasers’ specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements may result to rejection.
 - (i) Evaluation procedures of quotations will be conducted by the Bids and Awards Committee (BAC) in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act 9184. Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their prices. In evaluating the quotations, the Bids and Awards Committee, thru the Technical Working Committee (TWG), will determine the evaluated price for each proposal by adjusting the price quotation to correct any arithmetical errors as follows:
 - (a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
 - (c) if a Supplier refuses to accept the correction, his quotation will be rejected.

3. It is the intent of the Bids and Awards Committee (BAC) to evaluate the quotation for each item separately, and award will be made to the combination of quotations resulting in the overall highest cost per lot which shall be equal to or higher than the Approved Budget for the Contract (ABC) as stated in the RFQ. However, award shall be made on per line item basis in cases where the RFQ specifically states such. **Job Order** Contract Award will be made to the highest evaluated quotation(s) meeting purchasers’ technical specifications and compliance to eligibility/accreditation requirements.

4. Quotations must be delivered at the address below not later than 8:30 AM on June 9, 2021.

Bids and Awards Committee
c/o BAC Secretariat
Department of Environment and Natural Resources
Regional Office No.5, Rawis, Legaspi City

5. Your prices must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
6. All quotations may be typewritten and may be placed in sealed envelope marked "SUPPLY AND DELIVERY OF VARIOUS SERVICES" (RFQ No. 158-2021-SMD.)
7. Quotations shall be valid for sixty (60) calendar days from the deadline of submission.
8. The delivery period for items/services shall be within thirty (30) calendar days from receipt of the **Job Order (JO)** or in the case of catering services, on the date/s specified in the Request for Quotation (RFQ). The supplier/service provider shall inform the purchaser (DENR) at least three (3) days before the date of delivery. The delivery shall be made only during working days and hours, in case of supplies/materials/equipment.
9. DELIVERY SITE for Supplies/Materials/Equipment:

Procurement
Administrative Division
Department of Environment and Natural Resources
Regional Office No. 5, Rawis, Legaspi City
10. The Department of Environment and Natural Resources reserves the right to accept or reject any quotation, and to annul the Shopping/Small Value Procurement process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/service provider. The purchaser (DENR) reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.
11. The prospective bidder shall submit the following:
 - a) Quotation Form
 - b) Technical Specification/Terms of Reference
 - c) Proof of PhilGEPS Registration
 - d) Proof of valid Mayor's Permit
 - e) Proof of DTI/SEC/CDA (in case of cooperatives) registration
 - f) Updated BIR Tax Clearance

ATTY. RONNEL C. SOPSOP
BAC Chairperson
DCV//ROS/lyn

Republic of the Philippines
Department of Environment and Natural Resources
Regional Office No. 5, Rawis, Legaspi City
TECHNICAL SPECIFICATIONS

All items listed under the purchasers’ specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements may result to rejection.

Item/s	Purchaser’s Specifications	Bidder’s Specifications
	DRONE	
	Weight (Battery & propellers included – 1375g	
	Diagonal Size (Propellers Excluded) – 350mm	
	19685 feet	
	LAPTOP	
	Windows 10 / Core 17-10750H	
	2.60 GHz/5.00 GHz/ Hexa-core (6 Core)	
	24 GB / up to 32GB DDR4 2933mhz	
	LPDDR4 SDRAM/ 2 Speakers/ 1 speaker output Mode	
	2TB Network & Communication	
	5,400 rpm, wireless LAN/256GB – Wireless LAN Model	
	NVMe – Wireless LAN Standard	
	Expandable up to 2TB SSD (2x M.2 slot)	
	1280 x 720 resolu;ution w/ 720p HD audio/video recording	
	HDMI/ 3 –pin 135 W AC adapter, Black/ wireless mouse	

Concessionaire’s representative signature over printed name
Designation
Name of Company
Address
Tel & Fax No.

QUOTATION FORM

RFQ No. 158-2021
PR No. 2021-05-158-SMD

The Chairperson
Bids and Awards Committee
Department of Environment and Natural Resources
Regional Office No. 5
Rawis, Legaspi City

- 1) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total price)

Item No.	Description	Number of Units	Unit Price	Total Price
	DRONE	1 unit		
	Weight (Battery & propellers included – 1375g			
	Diagonal Size (Propellers Excluded) – 350mm			
	19685 feet			
	LAPTOP	2 unts		
	Windows 10 / Core 17-10750H			
	2.60 GHz/5.00 GHz/ Hexa-core (6 Core)			
	24 GB / up to 32GB DDR4 2933mhz			
	LPDDR4 SDRAM/ 2 Speakers/ 1 speaker output Mode			
	2TB Network & Communication			
	5,400 rpm, wireless LAN/256GB – Wireless LAN Model			
	NVMe – Wireless LAN Standard			
	Expandable up to 2TB SSD (2x M.2 slot)			
	1280 x 720 resolution w/ 720p HD audio/video recording			
	HDMI/ 3 –pin 135 W AC adapter, Black/ wireless mouse			

Concessionaire’s representative signature over printed name
Designation
Name of Company
Address
Tel & Fax No.

Signature over printed name of Canvasser



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
TECHNICAL SERVICES
Rizal Street, Sagpon, Legazpi City

TERMS OF REFERENCE

RENTAL OF ONE (1) UNIT DRONE AND TWO (2) UNITS LAPTOP FOR THE SURVEY AND MAPPING DIVISION, DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, REGION V, LEGAZPI CITY.

The Survey and Mapping Division, Technical Services, formerly Land Management Service of DENR V was mandated under DENR Administrative Order No. 2010-18, to formulate policies and develop system for the effective management of land records and information, the objective is to improve the services of the office into a uniform system pertaining to cadastral map, approved land survey plan, public land application and titles.

As per Special Order No. 2020-470 dated November 26 2020 which is "Defining the Internal Organization Set-Up of the DENR which is the Department is the Chairperson of Secretariat to the Inter-Agency Task Force Build Back better and its Organizational Structure which aim to serve as a central body to ensure the whole of government implementation and monitoring of post recoveries and rehabilitation. As a designated Focal Person of one of the Key Result Area (KRAs) on Recovery and Rehabilitation and Reconstruction and in pursuant to the EO No. 120, Series of 2020 the DENR Region 5 created the team to conduct Demarcation and Actual Survey of Rivers and Creeks along Bicol River Basin. The team aims to identify the 20 meters legal easement along the Rivers from the municipality of Bato and end to the municipality of Cabusao. The team will undertake the survey which covers 204.176 kilometers which starts to Bato, Baao, Nabua, Bula, Minalabac, Milaor, Naga City, Camaligan, Gainza, Pamplona, Canaman, Libmanan, Magarao Bombon, Calabanga and Cabusao. In order to ensure the expected result, the team need to use the drone for the accurate and fast track the documentation of the activity undertaken. The lot affected by demarcation of the 20 meters easement within the Bicol River Basin will easily and properly identified and recorded, , hence this terms of reference. The Drone and laptop is badly needed during the implementation of Demarcation and actual survey for the downloading of the result of the survey and transmission of the survey result through internet. We will be ensure the proper documentation and systematic reporting and data gathering for Land Survey which is the primary concern for the Demarcation of legal easement of 204.176 kilometers , 77 affected barangays and approximately 800 affected lots within the Bicol Region.

SPECIFICATIONS:

1 UNIT DRONE

Unmanned Aerial Drone

Weight: 1.375 g; Diagonal Size: (Propellers Excluded) 350mm

Max Accent Speed 5-mode:6m/s Max Descent Speed: 5-mode: 4 m/s

Max Speed: 5-mode: 5 mode 45 mph (72 kph); Max Tilt Angle: S-mode 42"

Max Angular Speed : 5 mode; 5-mode: 250

Max Service Ceiling Above Sea Level: 19685 feet (60000 m)
Max Wind Speed Resistance: 1-m/s; Max Flight Time: Approx. 30 minutes
Operating Temperature Range: 32° to 104°F; Satellite Positioning System
GPS/GLONASS
Operating Frequency: 2.400-2.483 GHz; Max. Transmission Distance: 2.400-2.483
Operating Temperature Range: 32° to 104°
Battery 6000amh; Charger 17 AV; Rated Power 100W
CAMERA:
Sensor 1" CMOS 20M pixel: ISO Range: Video 100-3200 : Photo 100-3200
(Auto); Mechanical Shutter Speed 8-1/20000s; Image Size 3:2 Aspect Ratio: Still
Photography Mode :Single Shot Auto Exposure Bracketing
Video Recording : H.265 H-264
Supported SD Card Micro SD

LAPTOP SPECIFICATIONS

Operating System: Window; Processor and Chipset: Core I7; Model Intel CoreI7
10750H; Processor Core: Hexa core (6 core)
Standard Memory 24 GB: Maximum Memory up to 32GB DDR4 2933 mhz;
Number of memory slots: 2; Number of Hard drive – 1; Total Hard drive Capacity
1TB; Hard drive rpm
DISPLAY: Screen size: 15.6 "; Screen Resolution Full HD 1920 x1080;
Graphics Controller Manufacture : NVIDIA; AUDIO: hd Audio; Dolby Audio
Enhancement; 2 speakers; Stereo Output mode: Wireless LAN; Bluetooth;
Ethernet Technology: WEBCAM; Resolution-1280x 720 with 720 P audio video
recording; HDMI; USB Port-3
WITH COMPLETE ACCESORIES

TERMS AND CONDITION

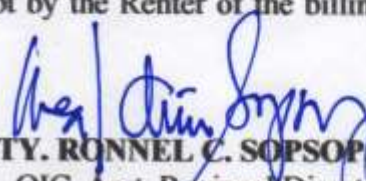
That the prospective bidder(s) must indicate his/her compliance in the submitted Bid of the following:

1. With One (1) Year Warranty on parts, its accessories and installation. The bidding winner shall ensure the equipment delivered must be free from all forms of defects and craftsmanship;
2. Equipment found to be defective after delivery should be replaced immediately by the winning bidder without any additional obligations from the Procuring Entity;
3. That the contractor shall provide an Authorized Service Center within the Bicol Region for the immediate repair or replacement of defective equipment. Repaired or replaced items shall have their warranty extended three (3) months or until the date when the original warranty period would have expired.

4. That technical support and training for the DENR personnel shall be provided by the winning bidder/company to ensure accurate uses of the surveying instruments, hence it will generate the desired and precise data for land survey and mapping.
5. Schedule of delivery of item shall be for a period of thirty (30) days upon issuance of Notice to Proceed.

ON PAYMENT

1. The period of Rental Agreement shall be for a period of three (3) months;
2. The DENR shall be the renter and the bidder shall be the Lessor
3. The DENR shall pay the rental to the Lessor every month thereafter provided the supplier have his Billing Statement submitted seven (7) days before the due date of receipt by the Renter of the billing notice (including all documentations)


ATTY. RONNEL C. SOPSOP, CESE
OIC, Asst. Regional Director
for Technical Services

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