

Republic of the Philippines
Department of Environment and Natural Resources
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Environment and Natural Resources in the CSC website:

Electronic copy to be submitted to the CSC must be

CIVIL SERVICE COMMISSION
National Capital Region
CSFO-DENR

RECEIVED

By: 

DATE: 3/2/2020 TIME: 1:47 p.m.


MIRIAM M. MARCELO
HRMO

Date: 03 MAR 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-69-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/Second Level Eligibility/RA 1080	Building Collaborative and Inclusive Working Relationship: (Advanced) Core Description: Strengthens and deepens partnerships and networks to deliver or enhance work outcomes. Managing Performance and Coaching for Results: (Advanced) Description: Monitors the strategic imperatives of the organization and orchestrates teams, work and organizational culture around this, through advanced skills in coaching to achieve performance standard. Leading Change (Advanced) Description: Constructs a change management plan in which one or more office systems and/or processes are affected either by a changeintervention conducted internally or by an external consultant.	Ifugao
2	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-71-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/Second Level Eligibility/RA 1080		Kalinga
3	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-37-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/Second Level Eligibility/RA 1080		Pangasinan

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4	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-1-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080	Thinking Strategically and Creatively: (Advanced) Description: Plans, crafts and adapts strategies for achieving the vision, mission and objectives of the agency or organization and secures the proper implementation of these strategies.	Ilocos Norte
5	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-48-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080	Creating and Nurturing a High Performing Organization: (Advanced) Description: Creates a culture where team work and independence is nurtured by facilitating collaboration across organizations.	Isabela
6	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-29-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080		Sorsogon
7	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-2-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080		Guimaras
8	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-31-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080		Antique
9	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-41-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080		Leyte

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10	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-43-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080		Northern Samar
11	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-62-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080		Davao Oriental
12	Provincial Environment and Natural Resources Officer	OSEC-DENRB-PENRO-65-1998	26	109,593	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention	5 years of supervisory/management experience	C.S. Professional/ Second Level Eligibility/RA 1080		Sultan Kudarat

This Office highly encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities, regardless of sexual orientation, gender identity expression (SOGIE).

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 16, 2020.

NEW APPLICANTS:

- 1 Application letter (specifying the Position Title and Item Number applied for and its date of publication);
- 2 Fully accomplished Personal Data Sheet (PDS) with recent passport-size picture (CS Form 212 Revised 2017 and Work Experience Sheet), PDS can be downloaded at www.csc.gov.ph or www.denr.gov.ph
- 3 Original copy of the authenticated Certificate of Eligibility/Rating/ License (with supporting documents if name appearing on Eligibility Certificate is different from name in the PDS):
Proof of Eligibility:
 - a. For positions involving practice of profession - Valid professional license
 - b. For positions Not involving practice of profession - Professional license or Certificate of Registration or Report of Rating
- 4 Original copy of the authenticated Transcript of Records and Diploma;
- 5 Certified photocopy of OPCR (July to December 2019) (For government employees only)
- 6 Photocopy of Certificates of Supervisory/Management Learning and Development Training programs completed;
- 7 Valid NBI Clearance (Applicable for entrants or reemployment in government service)
- 8 PSA-original copy of Certificate of Live Birth (Applicable for entrants or reemployment in government service)
- 9 PSA-original copy of Marriage Certificate, if applicable
- 10 Certificate of Employment from all previous employers (if not government employee) / original Service Record (for government employees)

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By submitting these documents/records, you agree that your information will be used to process your application. Your contact details will be used to communicate with you on the details of the assessment process. Your current and previous employers, references, academic institutions where you obtained your education will also be reached for employment reference check and relevant background information. The recruitment officers, members of the DENR Human Resource Merit Promotion and Selection Board and authorized officials will have access to your submitted documents/records at different stages of the assessment process.

Applicants in the previous batch of vacancies need to signify interest by submitting the following documents:

- 1 Application letter
- 2 Updated Personal Data Sheet with Work Experience sheet
- 3 Photocopy of additional Certificates of Supervisory/Management Learning and Development Training programs completed;
- 4 Certified photocopy of OPCR (July to December 2019)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Director RIC G. ENRIQUEZ, Ph.D., CESO III
Director, HRDS
2/F Main Bldg., DENR Compound, Visayas Ave., Diliman,
Quezon City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ACCEPTED. ONLY APPLICANTS WITH COMPLETE REQUIREMENTS WILL BE SCREENED.