



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Panganiban Drive, Naga City  
Tel. Nos.: (054) 472-38-43/ (054) 472-82-52 | Email: penro\_camsur@yahoo.com.ph

## INVITATION TO BID FOR LEASE OF ICT EQUIPMENT FOR OFFICIAL USE OF PENRO AND CENROS FOR THE INTENSIFIED FOREST PROTECTION AND ANTI-ILLEGAL LOGGING ACTIVITIES

1. The *Provincial Environment and Natural Resources Office of Camarines Sur*, through the *Sub-Allotment Advice* intends to apply the sum of **Four Million Four Hundred Thirty Thousand Pesos (Php 4,430,000.00)** being the total Approved Budget for the Contract (ABC) for the procurement of the following lot:

### *Lease of ICT Equipment for Official Use of PENRO and CENROs for the Intensified Forest Protection and Anti-Illegal Logging Activities*

Particular	LOT I	LOT II	LOT III	LOT IV
<b>Name of Contract:</b>	Supply and Delivery of Night Vision and Body Worn Cameras	Supply and Delivery of Laptops	Supply and Delivery of Drones And DSLR	Supply and Delivery of Printers
<b>Quantity:</b>	1 lot	1 lot	1 lot	1 lot
<b>ABC</b>	Php 1,910,000.00	Php 825,000.00	Php 1,400,000.00	Php 295,000.00
<b>Funding Source:</b>	Sub-Allotment Advice			
<b>Identification No.:</b>	PR No. 139-10-2020 dated October 28, 2020			

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The *Provincial Environment and Natural Resources Office of Camarines Sur* now invites bids for the above Procurement Project. Delivery of the Goods is required by **ten (10) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project amounting to at least fifty percent (50%) of ABC of the specified lot/s to be bid. Bidders may participate in any one or several lots. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section X (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Provincial Environment and Natural Resources Office of Camarines Sur* and inspect the Bidding Documents at the address given below during office hours, 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *November 26, 2020 to December 15, 2020* from the given address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person, by facsimile, or through electronic means*.
6. The *Provincial Environment and Natural Resources Office of Camarines Sur* will hold a Pre-Bid Conference on *December 4, 2020, 3:00 PM* at *PENRO Conference Room, Panganiban Drive, Naga City, Camarines Sur* and/or through video conferencing or webcasting *via Zoom Application*, which shall be opened to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before *December 16, 2020, 8:30 AM*. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on *December 16, 2020 10:00AM* at the given address below and/or *via Zoom Application*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Provincial Environment and Natural Resources Office of Camarines Sur* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Joreen L. Aguilar*


*BAC Secretariat*

*Provincial Environment and Natural Resources Office of Camarines Sur [Insert Panganiban Drive, Naga City, Camarines Sur*

*penro\_camsur@yahoo.com.ph*

*(054) 472-38-43/ (054) 472-82-52*

*Date Issued: October 29, 2020*

  
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**LIEZL S. VALENCIANO**  
*OIC, MSD/BAC Chairperson*

Approved:

  
**GRACE L. CARIÑO**  
*PENR Officer HoPE*

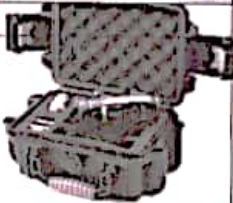
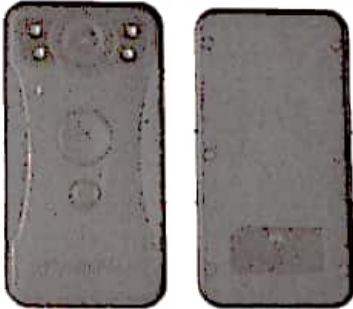




**TERMS OF REFERENCE  
LEASE OF ICT EQUIPMENT**

For Official Use of PENRO and CENROs  
for the Intensified Forest Protection and Anti-Illegal Logging Activities

The PENR Office of Camarines Sur and its three (3) CENROs deemed it necessary to materialize the leasing of various ICT equipment in support to the commitment on intensifying forest protection and anti-illegal logging activities within its jurisdiction. Considering that part of the targets involve database input, image analysis, mapping, and the like, the leasing of ICT equipment with higher/better technical specifications is vital in ensuring the progress and efficiency of project/program implementation.

**TECHNICAL SPECIFICATIONS:**

<b>LOT I- SUPPLY AND DELIVERY OF NIGHT VISION AND BODY WORN CAMERAS</b>	
<b>20 UNITS NIGHT VISION CAMERA</b> <ul style="list-style-type: none"><li>• Clear color night vision</li><li>• Built-in Photo and Video modes</li><li>• High Resolution capture with at least 1280x720</li><li>• With GPS, compass &amp; accelerometer</li><li>• Water-resistant (at least IP67)</li></ul>	
<b>30 UNITS BODY WORN CAMERA</b> <ul style="list-style-type: none"><li>• At least 32 Mega Pixels and 1920x1080 30p</li><li>• Clear Color Display Screen</li><li>• At least 130° Field of View</li><li>• At least 16GB Built-In Storage</li><li>• HDMI support and TV output</li><li>• Continuous 11 hours recording time</li><li>• Support all kinds of walkie-talkie</li><li>• Car Mount and External Power Supply Support</li><li>• GPS-able</li><li>• At least IP67-Rated for Outdoor Use</li></ul>	
<b>LOT II- SUPPLY AND DELIVERY OF LAPTOPS</b>	
<b>6 UNITS LAPTOP</b> <ul style="list-style-type: none"><li>• 15.6" Screen size</li><li>• Screen Resolution at least 1920x1080</li><li>• Processor Type: Core™ i7</li><li>• Processor speed: at least 1.80 GHz</li><li>• Standard Memory 8GB</li><li>• Solid State Drive Configuration 1x256 GB</li><li>• With original licensed Operating System (latest Windows OS) and all Microsoft Office application/software (latest)</li></ul>	
<b>5 UNITS LAPTOP</b> <ul style="list-style-type: none"><li>• OS: Windows 10</li><li>• CPU: Intel Core i5-8265U, Quad Core, 3.9GHz max</li><li>• RAM: at least 8GB</li><li>• Hard Disk Memory: 256GB SSD</li><li>• Screen Size: 14</li><li>• Processor Speed: 1-2Ghz</li><li>• With original licensed Operating System (latest Windows OS) and all Microsoft</li></ul>	

Office application/software (latest)	
<b>LOT III- SUPPLY AND DELIVERY OF DRONES AND DSLR</b>	
<b>4 UNITS DRONE</b>	
<ul style="list-style-type: none"> <li>• Max flight time: 31 minutes</li> <li>• Max Speed: 44 mph</li> <li>• 20 MP 1" CMOS</li> <li>• At least 4K Video</li> <li>• At least 10-bit HDR Video</li> <li>• Adjustable Aperture</li> </ul>	
<b>6 UNITS CAMERA WITH GPS (DSLR)</b>	
<ul style="list-style-type: none"> <li>• 20.2MP Full-Frame CMOS Sensor</li> <li>• 3.0" 1.04m-Dot Clear View LCD Monitor</li> <li>• Full HD 1080p Video Recording at 30 fps</li> <li>• 11-Point AF with Center Cross-Type Point</li> <li>• Native ISO 25600, Extended to ISO 102400</li> <li>• 4.5 fps Shooting at Full Resolution</li> <li>• Built-In Wi-Fi and GPS Connectivity</li> <li>• 24-105mm f/4Lens</li> </ul>	
<b>LOT IV- SUPPLY AND DELIVERY OF PRINTERS</b>	
<b>6 UNITS PRINTER</b>	
<ul style="list-style-type: none"> <li>• Print speeds up to 18ipm for black and 10ipm for colour</li> <li>• USB, Ethernet, Wi-Fi, Wi-Fi Direct and NFC</li> <li>• Duplex printing up to A3 size</li> <li>• 4.3" Colour LCD Touch Panel</li> <li>• Print, Scan, Copy Fax with ADF</li> </ul>	
<b>1 UNIT A3 PRINTER</b>	
<ul style="list-style-type: none"> <li>• Print speed of up to 25.0 ipm</li> <li>• Prints up to A3+ (for simplex)</li> <li>• Automatic duplex printing</li> <li>• Ultra-high page yield of 7,500 pages (black) and 6,000 pages (colour)</li> <li>• Wi-Fi, Wi-Fi Direct, Ethernet</li> </ul>	

#### TERMS AND CONDITIONS:

1. The bidder/s shall provide an Authorized Service Center within the mainland provinces of the Bicol Region for the immediate repair or replacement of defective units. Based on the Procuring Entity's determination and considering the significant quantity of equipment to be procured, part of the eligibility requirements shall include a Certification from the product manufacturer representing and warranting that the bidder itself is a trusted Authorized Service Center. Should the bidder/s only have a partner Authorized Service Center in the mainland provinces of Bicol Region, the bidder/s shall then present two (2) Certificates namely, Certification from that Center that the bidder/s is/are partner company and Certification from the product manufacturer representing and warranting that the Center is a trusted Authorized Service Center. Each certification forms part of the Technical Specifications required for the after-sales service of the bidder.
2. Bidders are requested to indicate in its bid under technical specifications the brand and model of all units to be offered for review of the Procuring Entity. Moreover, the winning bidder/s is/are required to provide all incidental services such as but not limited to training of the Procuring Entity's personnel on site, in assembly, start-up, operation, and maintenance of the supplied Goods;
3. The winning bidder/s shall ensure that the equipment/goods delivered are free from defects in materials, design, and/or workmanship. In order to assure that manufacturing

defects shall be corrected by the Supplier, a warranty security shall be required from the Supplier/s for a minimum period of one (1) year, as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184, after acceptance by the End-User.

The obligation for the warranty shall be covered by either a retention money in an amount equivalent to at least five percent (5%) of every progress payment, or a special bank guarantee equivalent to five percent (5%) of the total Contract Price. The said amounts shall only be released after the lapse of the warranty period. Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

4. The Procuring Entity or its representative shall have the right to inspect and/or to test, within the Office premises, the equipment/goods to confirm its conformity to the technical specification at no extra cost. All reasonable facilities and assistance for the inspection and testing of equipment/goods shall be provided by the Supplier/s to the authorized inspectors at no charge to the Procuring Entity.
5. The seven (7) calendar days period for the replacement warranty of defective units shall commence from the receipt of the actual end-user of each unit. The definitions of defective units or defects arising from design, materials, or workmanship or from any act or omission of the Supplier are as follows:
  - a. Upon opening of the box, accessories or external parts are found missing;
  - b. Upon opening of the box, physical damage/s (i.e. rusts, stains, dents, scratches, or cracks) is/are evident to the finishing or parts;
  - c. Unit not opening at all;
  - d. Application/s are crashing/malfunctioning or not working at all;
  - e. Battery is drained faster than expected during normal use;
  - f. Leys, screen, or buttons are non-responsive; or
  - g. Connectivity/ies is/are malfunctioning.

The winning bidder/s shall the replace the product at no charge with a new unit.

6. Only a period of twelve (12) calendar days is given for the immediate repair of defective units. Otherwise, a request for extension should be submitted before the lapse of the original period given. The maximum allowable extension shall not be longer than the initial period.

In the event that the repair is beyond the capacity of the Authorized Service Center within the mainland provinces of Bicol Region, the Procuring Entity agrees to return the unit for repair. Whereas, during the said period of the repair, the accountability lies with the winning bidder/s.

7. Schedule of Delivery of Items shall be within ten (10) calendar days upon receipt of Notice to Proceed.

**PAYMENT:**

1. The term of the Equipment Lease shall commence on the date of the Inspection and Acceptance of the Inspection Committee and End-User and shall expire two (2) months thereafter. The Procuring Entity reserves the right to own the equipment after the expiration of the lease period; and

2. The monthly rent for the Equipment shall be paid in advance in installment amounts beginning on the date of the Inspection and Acceptance of the End-User and the same day of each succeeding month throughout the term hereof. Any installment payment not made on time shall be considered overdue and in addition to Lessor's other remedies, Lessor may levy a late payment charge equal to one percent (1%) per month on any overdue amount. Rent for any partial month shall be prorated.

  
**GRACE L. CARINO**  
PENR Officer