



Republic of the Philippines
Department of Environment and Natural Resources
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
Sta. Cruz Sur, Iriga City
Tel No. 456-0901

TERMS OF REFERENCE
CATERING SERVICES FOR THE CONDUCT OF PROTECTED AREA MANAGEMENT BOARD (PAMB) MEETING – BUHI WILDLIFE SANCTUARY (BWS) FOR CY 2023

- A. The DENR-CENRO Iriga City, Camarines Sur Office has protected area within our area of responsibility, Buhi Wildlife Sanctuary (BWS) was declared pursuant to Republic Act No. 11038, otherwise known as Expanded National Integrated Protected Areas System (E-NIPAS) Act, the Protected Area management Board (PAMB) was established as the authoritative body to oversee the effective management, protection, and development of the said areas. Relative to this, the PAMB conducts regular quarterly meetings presided by the PAMB Chairman, our Regional Executive Director, and involving its determined composition of members, other stakeholders, and DENR CENRO Iriga personnel as its Secretariat.

In this regard, this Office deemed necessary to facilitate the procurement process and award of catering services and venue in order not to impede the conduct of the above-mentioned PAMB meetings. In view of this, no award for the above service shall be made until the approval and enactment of the General Appropriation Act for FY 2023. Hence, the above said service still subject to change and/or termination.

B. PROPOSED SCHEDULE OF PAMB MEETINGS

Protected Area	Proposed PAMB Meeting Schedule			
	Q1	Q2	Q3	Q4
Buhi Wildlife Sanctuary (BWS)	February 2023	May 2023	August 2023	November 2023

- C. **PARTICIPANTS** : 40 participants every quarter (including PAMB Members other stakeholders, DENR PENRO and CENRO Iriga City personnel).
- D. **LOCATION** : Buhi, Camarines Sur
- E. **SCOPE OF WORK** : Four (4) Catering Services for the quarterly PAMB Meeting including and venue.
- F. **TOTAL COST** : Php 128, 000.00

TERMS AND CONDITIONS:

1. The service provider shall ensure the prompt delivery of the catering service and shall Serve the food 30 minutes prior to the specified time of distribution among PAMB members, secretariat, and other guests.

2. The service provider shall ensure the cleanliness of the venue, rest room for the participants including the sound systems.
3. The quantity/serving of food and/ or drink that shall be delivered should commensurate the number of participants stated herein and shall strictly observe procedures such as proper food handling and preparation to ensure the safety of the PAMB members, secretariat, and other guests.
4. As the primary agency mandated for the Conservation, Management, Development and Proper use of our environment and natural resources, it is the duty of the organization to uphold its commitment in reducing the use of plastic materials. In this regard, the service provider must strictly dispense with the usage of single -use plastic and /or plastic materials for food containers and drinking cups, and instead engage in utilizing containers made from biodegradable or recycled products.
5. Delivery of the catering service shall be in staggered basis consistent with the quarterly schedule of the PAMB meeting.
6. The services provider shall ensure/implement the IATF protocol like, proper social distancing, wearing of facemask , alcohol dispenser and thermal scanner.

PAYMENT:

Relative to the delivery of service, similarly the payment shall be processed upon Inspection and Acceptance by the End-User, and shall be in staggered basis following the schedule of PAMB meeting stated herein.

Prepared by:

GEMMA L. AMPONGAN
End-user/Section Chief

Recommending Approval

HERLEO O. PAVERICIO
CENR Officer

Approved by:

RONNEL B. ASTOR
PENR Officer

CODE (PA)	PROCUREMENT PROGRAM/PROJECT	PKR-INDUSER	Is this an early procurement activity?	MODE OF PROCUREMENT	Advertisement/Call by of BIREL	Schedule/Opening of Bids	Issue of Award	Contract Signing	SOURCE OF FUNDS	TOTAL	ESTIMATED BUDGET (PKR)	MODE	CO	REMARKS (Brief description of Project)
	Purchase of field materials for the conduct of BAMS establishment of MINF	PERRO Camarines Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	G-P-GAA	122,231.00	122,230.00			
	Purchase of 1/2 packaging of vests for the conduct of BAMS establishment	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter & 2nd Quarter	1st Quarter & 2nd Quarter	1st Quarter & 2nd Quarter	1st Quarter & 2nd Quarter	G-P-GAA	478,000.00	478,000.00			
	Implementation of the Blood Vessels Monitoring System													
	Conduct of Public Consulting/Management/Consultancy re: Implementation of Laboratory Monitoring System (BMS) of different medical areas within Camarines Sur	PERRO Camarines Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	G-P-GAA	550,000.00	550,000.00			
	Lease/purchase of laboratory monitoring sets, field equipments and supplies, and ICT accessories, supplies and equipment for the conduct of BMS	PERRO Camarines Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	G-P-GAA	228,000.00	228,000.00			
	Communication, Education and Public Awareness													
	Conduct of interdepartmental/inter-agency/inter-office symposium and other related activities regarding preparation of CERA Plan	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter, 2nd Quarter, and 3rd Quarter	1st Quarter, 2nd Quarter, and 3rd Quarter	1st Quarter, 2nd Quarter, and 3rd Quarter	1st Quarter, 2nd Quarter, and 3rd Quarter	G-P-GAA	262,000.00	262,000.00			
	Purchase of 1/2 meter and materials for the production of ECT Materials for UNDA and MUP	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter & 2nd Quarter	1st Quarter & 2nd Quarter	1st Quarter & 2nd Quarter	1st Quarter & 2nd Quarter	G-P-GAA	18,500.00	18,500.00			
	Purchase of supplies and materials for the production of ECT Materials for UNDA and MUP	PERRO Camarines Sur	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	20,000.00	20,000.00			
	Purchase of table microphones (12 pc. Wireless delegates mic, 1 pc wireless chairman mic, and wireless can system in in control)	PERRO Camarines Sur	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	83,000.00	83,000.00			
	Catering Services for the CNG Meeting	PERRO Camarines Sur	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	10,000.00	10,000.00			
	Purchase of 1/2 shirt for CNGs TRMO, FPCs	PERRO Camarines Sur	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	15,000.00	15,000.00			
	Conduct of Communication Education and Public Awareness (CEPA) with UNDA, MUP, BMS, MUP	PERRO Camarines Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	G-P-GAA	600,000.00	600,000.00			
	Purchase of supplies, meters and equipment for UNDA, UPR, BMS, MUP	PERRO Camarines Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	G-P-GAA	200,000.00	200,000.00			
	Lease of Desktop Computers	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	75,000.00	75,000.00			
	Development of Business/Agency Enterprises													
	Conduct of interdepartmental/inter-agency/inter-office consultant and other related activities re: BDRP of PAs within Camarines Sur	PERRO Camarines Sur	No	Small Value Procurement	2nd Quarter & 3rd Quarter	2nd Quarter & 3rd Quarter	2nd Quarter & 3rd Quarter	2nd Quarter & 3rd Quarter	G-P-GAA	200,000.00	200,000.00			
	Purchase of uniforms	PERRO Camarines Sur	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	31,000.00	31,000.00			
	Preparation of Case Management Plan													
	Conduct of Workshop, Writing and Public Consultation/Meeting re: Preparation, presentation, and implementation of management plans for Caves within PERRO Camarines Sur	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	480,000.00	480,000.00			
	Purchase of supplies, meters and equipment for the preparation of management plans for Caves within PERRO Camarines Sur	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	200,000.00	200,000.00			
	Cave Assessment													
	Purchase of different materials, equipment, and supplies regarding the conduct of cave assessment	PERRO Camarines Sur	No	Small Value Procurement	1st & 2nd Quarter	1st & 2nd Quarter	1st & 2nd Quarter	1st & 2nd Quarter	G-P-GAA	67,000.00	67,000.00			
	Implementation of Cave Management Plan													
	Conduct of CEPA Campaign regarding San Vicente Cave and Baguigan Cave	PERRO Camarines Sur	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	54,000.00	54,000.00			
	Installation of Billboard (San Vicente and Baguigan Cave)	PERRO Camarines Sur	No	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	G-P-GAA	48,000.00	48,000.00			
	Purchase of supplies, meters and equipment for other PA activities	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	150,000.00	150,000.00			
	Lease/purchase of supplies, materials and equipment, ICT equipment for the implementation of management plans for Caves within PERRO Camarines Sur	PERRO Camarines Sur	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	423,000.00	423,000.00			
	Profiling of priority inland wetlands													
	Conduct of orientation, consultation workshop, and other related activities for the conduct of wetland assessment within AOR of Goa	PERRO Camarines Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	G-P-GAA	32,000.00	32,000.00			

CODE (P/N)	PROCUREMENT PROGRAM/PROJECT	PIC END USER	Is this an early procurement activity?	MODE OF PROCUREMENT	Advertisement/Post of Bids	Schedule of EA 31 Procurement Activity	Submission/Opening of Bids	Index of Award	Contract Signing	SOURCE OF FUNDS	TOTAL	ESTIMATED BUDGET (P/N)	MODE	CO	Remarks (brief description of Project)
	Technical Assistance - Main stream of CMT to the CLUP	CEPNO Goa	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	17,500.00	17,500.00			
	Contracting services for the Consultation Meeting/Workshop for the ICM Mainstreaming to LGU CLUP	CEPNO Goa	No	Small Value Procurement	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	G-P-GAA	80,000.00	80,000.00			
	Social Marketing and Mobilization - CEPF Social Events Conducted	CEPNO Goa	No	Small Value Procurement	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	G-P-GAA	80,000.00	80,000.00			
	Contracting services and production of EC Materials for the Conduct of CEPF Activities Month of the Ocean, World Oceans Day, Coral Triangle Initiative, and International Coastal Clean-Up, World Wildlife Day,	CEPNO Goa	No	Small Value Procurement	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	2nd and 3rd Quarter	G-P-GAA	80,000.00	80,000.00			
	Contract of the term Kap	CEPNO Goa	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	42,000.00	42,000.00			
	Contracting Services for the Consultation Meeting/Workshop regarding KAP E-learning activity	CEPNO Goa	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	42,000.00	42,000.00			
	MPPA Strengthening/Operationalization	CEPNO Goa	No	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	G-P-GAA	84,000.00	84,000.00			
	Contracting Services to the regular MPPA meeting	CEPNO Goa	No	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	G-P-GAA	84,000.00	84,000.00			
	Contracting services for the conduct of Adm Activity Coastal and Marine Habitat Assessment in 9 coastal municipalities	CEPNO Goa	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	Year Round	G-P-GAA	48,000.00	48,000.00			
	Conduct of 2 day capacity building activity to MPPA members	CEPNO Goa	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	62,500.00	62,500.00			
	Purchase of 1x cable megapower (50W)	CEPNO Goa	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	4,000.00	4,000.00			
	Purchase of 2x new Radio (40A-500 Mw)	CEPNO Goa	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	5,000.00	5,000.00			
	Maintenance and protection of coastal and marine resources	CEPNO Goa	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	Year Round	G-P-GAA	80,000.00	80,000.00			
	Conduct of inspection and other activities regarding maintenance and protection of coastal and marine resources	CEPNO Goa	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	25,000.00	25,000.00			
	Purchase of 1x jante for the maintenance of Honda Water Quality Monitoring Tool	CEPNO Goa	No	Small Value Procurement	2nd, 3rd, and 4th Quarter	2nd, 3rd, and 4th Quarter	2nd, 3rd, and 4th Quarter	2nd, 3rd, and 4th Quarter	2nd, 3rd, and 4th Quarter	G-P-GAA	52,000.00	52,000.00			
	Maintenance of industrial	CEPNO Goa	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	5,000.00	5,000.00			
	Opening and repair of OMEP 3 Waterfall MAF	CEPNO Goa	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	5,000.00	5,000.00			
	Maintenance of fishing gear/equipment	CEPNO Goa	No	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	G-P-GAA	5,000.00	5,000.00			
	Forest Development, Rehabilitation and Maintenance and Protection	CEPNO Goa	Yes	Public Bidding	4th Quarter of CY 2022	4th Quarter of CY 2022	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	41,618,000.00	3,288,000.00	38,888,000.00	210,000.00	
	Procurement of Motor Vehicle	CEPNO Goa	Yes	Public Bidding	4th Quarter of CY 2022	4th Quarter of CY 2022	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	2,100,000.00				
	CSD and 1st Cycle proposal and Maintenance of Established and Potential (PMEP)	CEPNO Goa	Yes	Public Bidding	4th Quarter of CY 2022	4th Quarter of CY 2022	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	5,280,000.00				5,280,000.00
	2nd Cycle PMEP	CEPNO Goa	Yes	Public Bidding	4th Quarter of CY 2022	4th Quarter of CY 2022	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	12,382,000.00				12,382,000.00
	3rd Cycle PMEP	CEPNO Goa	Yes	Public Bidding	4th Quarter of CY 2022	4th Quarter of CY 2022	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	18,116,000.00				18,116,000.00
	Purchase of 5 samples/Materials and Equipment in support of the Implementation of ENGP	CEPNO Goa	No	Small Value Procurement	1st Quarter, 3rd Quarter	1st Quarter and 3rd Quarter	1st Quarter, 3rd Quarter	1st Quarter, 3rd Quarter	1st Quarter, 3rd Quarter	G-P-GAA	250,000.00	250,000.00			
	Maintenance of Nursery	CEPNO Goa	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	200,000.00	200,000.00			
	Purchase of seeds and nursery and potting tools, materials, and supplies regarding maintenance of nursery	CEPNO Goa	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	330,000.00	330,000.00			
	Lease of ICT equipments	CEPNO Goa	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	330,000.00	330,000.00			
	Purchase of cameras, supplies, materials, and other ICT accessories and equipment	CEPNO Goa	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	95,000.00	95,000.00			
	Purchase of 5 charging device	CEPNO Goa	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	30,000.00	30,000.00			
	Conduct of 1x symposium/conference	CEPNO Goa	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	Year Round	G-P-GAA	350,000.00	350,000.00			
	PMS	CEPNO Goa	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	Year Round	G-P-GAA	181,000.00	181,000.00			
	Lease of ICT accessories/equipment/supplies	CEPNO Goa	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	144,000.00	144,000.00			
	Purchase of 5 charging device	CEPNO Goa	No	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	1st Quarter	G-P-GAA	900,000.00	900,000.00			
	Improvement of office and facilities	CEPNO Goa	No	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	G-P-GAA	900,000.00	900,000.00			

CODE (PAP)	PROCUREMENT PROGRAM/PROJECT	PROBUDSER	Is this an early procurement activity?	MODE OF PROCUREMENT	Advertisement/Posting of Bids	Submission/Opening of Bids	Notice of Award	Contract Signing	SOURCE OF FUNDS	TOTAL	ESTIMATED BUDGET (PAP)	CO	REMARKS (and description of Project)
3203010000100	Environment and Natural Resources Planning Program Contracting service for participatory Woodland-Conservation with Stakeholders presentation/meeting/re-orientation with the districts within the ACP of GSA	PCENRO GSA	No	Small Value Procurement	2nd Quarter	Year Round	Year Round	Year Round	GAP-GAA	330,000.00	330,000.00		
3101010000100	Natural Resources Enforcement and Regulatory Programs Rental Tractor Service Vehicle for hauling activities	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	610,000.00	610,000.00		
	Contract of services for natural resources enforcement and regulatory programs	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	20,000.00	20,000.00		
	Supply and delivery of materials for the production of labels for confiscated forest products, computers, and equipment	PCENRO GSA	No	Small Value Procurement	2nd Quarter	Year Round	Year Round	Year Round	GAP-GAA	10,000.00	10,000.00		
	Lease of ICT and EIC materials and equipment	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	140,000.00	140,000.00		
	Purchase of Personal Protective Equipment	PCENRO GSA	No	Small Value Procurement	1st Quarter	Year Round	Year Round	Year Round	GAP-GAA	50,000.00	50,000.00		
	Contracting services for the conduct of quarterly meeting of the Provincial Anti-Ilegal Logging Task Force	PCENRO Car-arnes Sur	No	Small Value Procurement	Quantity	Year Round	Year Round	Year Round	GAP-GAA	72,000.00	72,000.00		
	Purchase of services for the members of the Provincial Anti-Ilegal Logging Task Force	PCENRO Car-arnes Sur	No	Small Value Procurement	1st Quarter	Year Round	Year Round	Year Round	GAP-GAA	80,000.00	80,000.00		
	Purchase of cages (laboratory/stationary and pet carrier) for turned over wildlife species	PCENRO Car-arnes Sur	No	Small Value Procurement	1st Quarter	Year Round	Year Round	Year Round	GAP-GAA	11,000.00	11,000.00		
3103010000300	SOL CONSERVATION AND WATERBIRD MANAGEMENT Contract of services for the waterbirds within the ACP of CENRO GSA	PCENRO GSA	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	230,000.00	230,000.00		
	Purchase of Personal Antivirus	PCENRO GSA	No	Small Value Procurement	1st Quarter	Year Round	Year Round	Year Round	GAP-GAA	10,000.00	10,000.00		
	Purchase of Industrial fan 24 inches	PCENRO GSA	No	Small Value Procurement	1st Quarter	Year Round	Year Round	Year Round	GAP-GAA	15,000.00	15,000.00		
	Purchase of Supplies, Materials and Equipment in support to the preparation of Watershed Management Plan	PCENRO GSA	No	Small Value Procurement	1st, 2nd and 3rd Quarter	Year Round	Year Round	Year Round	GAP-GAA	100,000.00	100,000.00		
	Other Related ENR/GAS/PCMD/MAW Activities	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	250,000.00	250,000.00		
	Conduct of M/W Activities, GAO Activities and other health wellness & environmental activities	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	250,000.00	250,000.00		
	Fixed Expenditures	PCENRO Car-arnes Sur	Yes	Public Bidding	4th Quarter CY 2022	4th Q. after CY 2022	1st Quarter	1st Quarter	GAP-GAA	6,443,000.00	6,443,000.00		
	Fuel Consumption	PCENRO Car-arnes Sur	No	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GAP-GAA	2,565,000.00	2,565,000.00		
	Maintenance of Service Vehicles	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	600,000.00	600,000.00		
	Provision on In-hotel Selection	PCENRO Car-arnes Sur	No	Small Value Direct Contracting	Year Round	Year Round	Year Round	Year Round	GAP-GAA	90,000.00	90,000.00		
	Accountable Forms	PCENRO Car-arnes Sur	No	Agency to Agency	3rd Q.	3rd Q.	3rd Q.	3rd Q.	GAP-GAA	30,000.00	30,000.00		
	Others	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	20,000.00	20,000.00		
	Printing of Manual and other publication	PCENRO Car-arnes Sur	No	Small Value Procurement	2nd Quarter	Year Round	Year Round	Year Round	GAP	15,000.00	15,000.00		
	Contract of FRENCO Car-arnes Sur Family Car	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	100,000.00	100,000.00		
	Contract of Quality Management System audit and other related activities	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP	150,000.00	150,000.00		
	Tires for the maintenance of service vehicles	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP	50,000.00	50,000.00		
	Battery for the maintenance of service vehicles	PCENRO Car-arnes Sur	No	Small Value Procurement	4th Quarter	Year Round	Year Round	Year Round	GAP	35,000.00	35,000.00		
	Contract of services for the hiring of applicants of FRENCO Car-arnes Sur	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	180,000.00	180,000.00		
	Other Maintenance Services for families/Key Treatment, Repairs, etc)	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	2,000.00	2,000.00		
	Purchase of materials for office maintenance	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	980,000.00	980,000.00		
	Contract of Meetings, FGD, FJLI Conferences, Meetings, HR Intervention Activities, etc.	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	100,000.00	100,000.00		
	Maintenance of generator	PCENRO Car-arnes Sur	No	Small Value Procurement	1st Quarter	Year Round	Year Round	Year Round	GAP-GAA	90,000.00	90,000.00		
	Procurement on services on Driver Training for Employees	PCENRO Car-arnes Sur	No	Small Value Procurement	1st Quarter	Year Round	Year Round	Year Round	GAP-GAA	200,000.00	200,000.00		
	Maintenance of ICT Services and EIC equipment	PCENRO Car-arnes Sur	No	Small Value Procurement	2nd Semester	Year Round	Year Round	Year Round	GAP-GAA	250,000.00	250,000.00		
	Establishment of ladder Asset Card, Area	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	80,000.00	80,000.00		
	Purchase of Tables for Offices/Services	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	75,000.00	75,000.00		
	Maintenance of Microcomputers	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	30,000.00	30,000.00		
	Changing of floor mat/door Unit	PCENRO GSA	No	Small Value Procurement	Quantity	Quantity	Quantity	Quantity	GAP-GAA	35,000.00	35,000.00		
	Seminar Printing of Report Publication of FRENCO Car-arnes Sur	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	500,000.00	500,000.00		
	Contract of Planning Workshop/Year Strategic Plan/Year End Assessment	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	930,000.00	930,000.00		
	Lease/Purchase of ICT and EIC equipment, tools, accessories and supplies	PCENRO Car-arnes Sur	No	Small Value Procurement	Year Round	Year Round	Year Round	Year Round	GAP-GAA	930,000.00	930,000.00		

CODE (PUP)	PROCUREMENT PROGRAM/PROJECT	PACENDUSER	Is this an early procurement activity?	MODE OF PROCUREMENT		SCHEDULE OF EACH PROCUREMENT ACTIVITY						SOURCE OF FUNDS	TOTAL	ESTIMATED BUDGET (PHP)		CO	REMARKS, kind description of project	
				Small Value Procurement	Small Value Procurement TBA	Year Round	Year Round	Year Round	Year Round	Year Round	Year Round			Year Round	Year Round			Year Round
	Purchase of office furniture/Ink/toner/Supplies/Exam table/equipment	PROCHRO Camarines Sur	No			Year Round	Year Round	Year Round	Year Round	Year Round	Year Round	Year Round	170,000.00	170,000.00				
	Leases of airconditioning units	PROCHRO Camarines Sur	No			Year Round	Year Round	Year Round	Year Round	Year Round	Year Round	Year Round	300,000.00	300,000.00				
	4% Contingency	PROCHRO Camarines Sur	No			Year Round	Year Round	Year Round	Year Round	Year Round	Year Round	Year Round	1,077,388.24	69,879,598.24	28,899,231.00	41,838,000.00		TOTAL MODE 4.4%

Prepared by:

Karla Mae L. Bolanos
KARLA MAE L. BOLANOS
 BAC Secretariat
 Date Prepared: January 30, 2023

Certified Funds Available/
 Certified Appropriate Funds Available

Angel Marie A. Rutuquio
ANGEL MARIE A. RUTUQUIO
 Budget Officer II

Reviewed and Recommended:

Lizel S. Valenciano
LIZEL S. VALENCIANO
 BAC Chairperson/Chief, MSD

Approved:

Rommel B. Astor
ROMMEL B. ASTOR
 HRP/PEP/NSR Officer